

Cadiz Community Arts Center **Stock Transfer Guidelines**

Thank you for your interest in donating a gift of stock to the Cadiz Community Arts Center, Inc. dba: Janice Mason Art Museum, and dba: Southern Kentucky Independent Theatre. While there are several ways to transfer appreciated securities to the Art Center, we have found the most efficient method is a direct transfer, via DTC, from your brokerage account to the Art Center's account at Edward Jones.

Because we may not receive identifying information from who transferred the stock gift to us, we ask that you follow all of the instructions below to make sure your gift is handled in a timely and efficient manner.

1. When you contact your Broker, please provide the following Stock Transfer information.
 - a. Stock Transfer Information:
 - Client Name: CADIZ COMMUNITY ARTS CENTER
 - Edward Jones Account Number: 525-07106-1-2
 - Delivery instructions: DTC Clearing 0057
 - b. Cadiz Arts Center's Broker:
 - Andy C. Hodges, secretary, Peggy Jones
 - Edward Jones Investments
 - 67 Main Street Suite B, Cadiz, KY 42211
 - 270-522-5513
 - andy.c.hodges@edwardjones.com cc: peggy.a.jones@edwardjones.com
2. Please contact the Cadiz Community Arts Center / Janice Mason Art Museum with advance notice of the stock transfer.
 - a. Cadiz Arts Center's contact for stock transfer:
 - Joan Demers
 - 270-522-9056
 - jmam.skit@gmail.com
 - b. Please provide the following information:
 - Number of shares
 - Stock Description
 - Estimated value of stock
 - Designation for the gift (i.e. Annual gift, membership, Tribute Gift, etc.)